

FONDA-FULTONVILLE CENTRAL SCHOOL DISTRICT  
Central Registration  
112 Old Johnstown Rd  
PO Box 1501  
Fonda, NY 12068-1501

**REQUEST FOR RELEASE OF STUDENT RECORDS**

Student Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Grade: \_\_\_\_\_

\_\_\_\_\_  
*Previous School*

\_\_\_\_\_  
*Previous school Mailing Address*

\_\_\_\_\_  
*City, State, Zip*

*Previous School Phone:* \_\_\_\_\_

*Previous School Fax:* \_\_\_\_\_

I hereby request and direct the above school to release and/or exchange all information pertaining to the above student to the following ( √ ) school:

**Please include: Birth Certificate, Health/Immunization Records, and Academic Records including Standardized Testing, Science State Lab Investigations, Last Report Card and Withdrawal Grades.**

**If applicable, please also include: Official Transcript, IEP, 504 Plan, Confidential/Psychological/Special Education Records, Custody or Guardianship Papers.**

**\*Please fax all Special Education records to Lisa Rose @ (518) 853-8643\***

Fonda-Fultonville Elementary School (Pre-K – Grade 4)  
112 Old Johnstown Rd  
PO Box 1501  
Fonda, NY 12068  
Ph: (518) 853-3332 Fax: (518) 853-1455  
Attn: Sully Cruz, Elementary Secretary

Fonda-Fultonville Middle School (Grades 5-8)  
112 Old Johnstown Rd  
PO Box 1501  
Fonda, NY 12068  
Ph: (518) 853-4747 Fax: (518) 853-4498  
Attn: Kathleen Sullivan, MS Guidance

Fonda-Fultonville High School (Grades 9-12)  
112 Old Johnstown Rd  
PO Box 1501  
Fonda, NY 12068  
Ph: (518) 853-4111 Email: efonda@ffcsd.org  
Attn: Elizabeth Fonda, HS Guidance Secretary

X

\_\_\_\_\_  
Signature of Parent, Guardian or Eligible Student

\_\_\_\_\_  
Date